



Requirements for Authentication of Certificates of Origin

1. The Certificate of Origin (CO) document should include the following information:
 - Company
 - Shipper
 - Port of Loading
 - Port of Unloading (if known)
 - Date
 - Address
 - Cross Reference Number (corresponding invoice or bill of lading number)
 - Description of goods
 - Weight and markings
 - Country of origin*
 - Tampa Bay Chamber Liability statement** (Wording of liability statement must be correct).

The certificate must be notarized before it is authenticated. We do not have the ability to provide Notary Services at this time so be sure to get it notarized first.

*The country of origin must be on the certificate and in the Tampa Bay Chamber Liability statement – these must be the same country.

**One of the following liability statements (whichever is applicable) must be included on all Certificates.

For commodities of **United States origin**, for authentication at the Tampa Bay Chamber:

The Tampa Bay Chamber, a recognized Chamber of Commerce under the laws of the State of Florida, states that, based solely on the above exporter's affidavit, the Chamber believes that the goods described in the above affidavit are products of the United States of America. The Tampa Bay Chamber assumes no responsibility beyond obtaining the sworn statements in the above affidavit. It makes no warranty, expressed or implied, concerning the goods, affidavit, or any documents relating thereto, and assumes no responsibility for the truth or accuracy of any statements contained in said affidavit or any of the documents mentioned therein.



For commodities of **non-US origin**, for authentication at the Tampa Bay Chamber:

The Tampa Bay Chamber certifies, in reliance on the exporter's representation and not on the basis of

independent verification that, to the best of its knowledge and belief, the product(s) named in this document was purchased in the United States but did not originate in the United States of America but originated in <insert country name>.

The following statement must be included on corresponding commercial invoices and/or bill of lading, for authentication (stamped or signed) at the Tampa Bay Chamber:

The Tampa Bay Chamber, a recognized Chamber of Commerce under the laws of the State of Florida, states that it makes no warranty, expressed or implied, concerning the management of the company, affidavit, or any documents relating thereto, and assumes no responsibility for the truth or accuracy of any statements contained in any of the documents mentioned therein.

2. For our records, please provide the following:

- 1 notarized original Certificate of Origin
- 1 corresponding commercial invoice or Bill of Lading
- 1 notarized original affidavit either:
 - o Tampa Bay Chamber Affidavit of US Origin, or
 - o Tampa Bay Chamber Affidavit of Non---US Origin

For submitting documents electronically online through eCertify please see the eCertify link for additional information and fees.

For questions concerning online submissions, please call The Tampa Bay Chamber at (813) 228-7777 or email jtoke@tampabaychamber.com.